

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
GENESEE WATER & SANITATION DISTRICT**

**HELD**

Tuesday, April 25th, 2023  
At 5:00 p.m. at the Genesee Water & Sanitation District Administrative Bldg.  
2310 Bitterroot Lane  
Golden, CO 80401

**ATTENDANCE**

A Regular Meeting of the Board of Directors of the Genesee Water & Sanitation District of Jefferson County, Colorado was held as shown above, and in accordance with the applicable statutes of the State of Colorado with the following Directors present and acting:

Branch Russell – In Person  
Frank DeFilippo – In Person  
Jim Hurd – In Person  
Cynthia Corbett– Zoom  
Wayne Forman – In Person

Also present in person were:

Chris Brownell, District Manager  
Bob Calley, Superintendent  
Erin Carriere, Director of Administration  
Katie Ostrander, Administrative Assistant  
Carl Osborne, Operator  
Gary Anderson, Resident  
Kevin Doyle, Resident  
Marty Carriere, Resident  
Bob Lay, Resident  
Gary Gantner, Resident

By Zoom video teleconference:

Barbara Stanton

**CALL TO ORDER**

President Hurd called the meeting to order.

**DISTRICT BUSINESS:**

MINUTES

- A) Motion to approve March minutes: Director DeFilippo  
Second: Director Russell  
Votes: 5  
Motion passed unanimously.

**ENTERPRISE BUSINESS:**

PUBLIC COMMENTS

- A) None

UPDATE ON RESERVOIR NO. 1 PROJECT

- A) Manager Brownell gave a brief update on the status of the spillway, engineering changes and construction updates as well as updated cost estimates.

UPDATE ON DISCUSSIONS WITH RIVA CHASE

- A) Riva Chase came to the District inquiring about the possibility of becoming part of Genesee Water. There was discussion on the topic, but it went no further than discussion only.

PERSONNEL COMMITTEE REPORT

- A) The committee met with GWSD to review salary structures and everything looks to be in check. Director Russell does not feel the need to go any further and feels comfortable. Chairman Hurd requested more information and asked to see confidential salary documents.

CWRPDA, OUT-OF-COMPLIANCE LETTER, STATUS UPDATE

- A) Manager Brownell gave a brief update on the status of the CWRPDA concern for out-of-compliance notice for YE 2021. Their calculations were incorrect, leading to no issue for one of the two claims, and the second concern is likely in compliance following rate increases for 2022.

BOARD DISCUSSION ON THE RECOMMENDED CHANGES TO THE GW&SD EMPLOYEE HANDBOOK MADE IN THE FINAL INVESTIGATION REPORT

- A) Director Forman suggested that this be tabled to discuss possible amendments to the employee handbook in conjunction with the board code of conduct review by the new Board. Most board members agreed that the recommendations need further discussion. Chairman Hurd wanted to bring to attention the gossip definition recommendation from the investigation report for future discussions.

LMWD WATER SALES

- A) We helped Lookout Mountain again as they had an emergency need.

AUDIT UPDATE

- A) The audit is coming along and is on track.

MANAGERS REPORT

- A) Nothing new to report

SUPERINTENDENTS REPORT

- A) Nothing new to report.

ADMINISTRATION REPORT

- A) Financial statements were reviewed by Ms. Carriere.

**DISTRICT BUSINESS:**

LEGAL

- A) General Counsel – none. Legal was not present as the 2023 legal budget has already been spent.
- B) Water Rights Counsel - Moses, Wittemyer, et. Al. Nothing new to report.

OLD BUSINESS

- A) None

NEW BUSINESS

- A) None

**ADJOURN**

Motion: Thereupon, a motion was made by Director DeFilippo and seconded by Director Corbett to adjourn the meeting. The motion passed unanimously.