

Record of Proceeding

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

GENESEE WATER & SANITATION DISTRICT

HELD

Tuesday February 27th, 2024

At 5:00 p.m. at the Genesee Water & Sanitation District Administrative Bldg.

2310 Bitterroot Lane

Golden, CO 80401

ATTENDANCE

A Regular Meeting of the Board of Directors of the Genesee Water & Sanitation District of Jefferson County, Colorado was held as shown above, and in accordance with the applicable statutes of the State of Colorado with the following Directors present and acting:

Gary Anderson – In Person

Dan Hartmann – Zoom/Virtual

Wayne Forman – Zoom/Virtual

Branch Russell – In Person

Jim Hurd – In Person

Also present in person were:

Chris Brownell, District Manager

Bob Calley, Superintendent

Erin Carriere, Director of Administration

Katie Ostrander, Administrative Assistant

Leslie Coleman, Incoming Administrative Assistant

Gary Gantner, Resident

Kevin Doyle, Resident

Nathan Van Schaik

Mike Groselle, Resident

Pat Becker, Resident

By Zoom video teleconference:

none

CALL TO ORDER

President Anderson called the meeting to order at 5:19 p.m. Technical difficulties with Zoom delayed the start of the meeting.

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CHANGES, ADDITIONS, APPROVAL OF AGENDA

- A) Mr. Hurd requested an additional discussion item be added, and following a short discussion the request was denied.

MINUTES

President Anderson requested a motion to approve the January 23rd, 2024, meeting minutes. Director Hurd asked for one minor change.

Second Motion: Director Russell

Votes: All - With the change request

Motion: Passed

MANAGER UPDATES

- A) Manager Brownell discussed District flow monitoring capabilities and presented several data sheets and graphs showing excellent system infrastructure integrity. Community resident and engineer Mike Groselle mentioned that he regularly reviews this data from the water systems and has never seen better results.

SUPERINTENDENT UPDATES

- A) Superintendent Calley provided regular monthly operational data and gave a brief presentation on the recently completed biosolids handling upgrade.

DIRECTOR OF ADMINISTRATION UPDATES

- A) Administration Director Carriere provided regular monthly financial data followed by brief comments.

LEGAL REPORT

- A) General counsel was not present and there were no legal updates.

STRATEGIC ACTIONS UPDATE

OLD BUSINESS

- A) Agenda Item 8: President Anderson presented the updated Strategic Actions and asked the Manager to briefly discuss the status items number 2 and 8. The Director of Administration provided detail regarding moving from bimonthly billing to monthly, and all agreed that at this time the additional cost provided little benefit of moving to monthly billing.

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NEW BUSINESS

- A) Agenda Item 9: The director of Administration provided details for discussion on the cost of manual billing and the possibility of adding a small fee in the future for those who choose not to utilize Paperless Billing and/or Autopay. Following a short board discussion, President Anderson tabled the topic. Director Hurd requested that strategic action #1 remain ongoing.

MOVE TO EXECUTIVE SESSION

President Anderson motioned to move from public session to an executive session under C.R.S. 24-6-402(4)(f) General Personnel Matters, for the annual review and compensation discussion for the District Manager.

Second Motion: Director Hartmann

Votes: All

Motion: Passed

Public Session: President Anderson moved to return to public session.

Second Motion: Director Hartmann

Staff and residents returned to the meeting.

President Anderson moved to approve the salary increase discussed among the board in the executive session.

Second Motion: Director Russell

Director Hurd stated that he felt the details should be made public. The remainder of the board members disagreed, and the vote was called.

Votes: All

ADJOURN

Motion: Thereupon, a motion was made by Mr. Anderson at 6:35 p.m. to adjourn the meeting.